



Bid Number: GEM/2019/B/251150
 Bid open Dated: 06-06-2019

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Bid Document

Bid Details

Bid End Date/Time	26-06-2019 16:00:00 ✓
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Corporate Affairs
Department Name	Na
Organisation Name	National Company Law Tribunal
Office Name	Ahmedabad
Item Category	Human Resource Outsourcing Service , Human Resource Outsourcing Service , Human Resource Outsourcing Service
Contract Period	23 Month(s) 30 Day(s) ✓
Project Experience Required	No
MSE Exemption For Years Of Experience And Turnover	No
Startup Exemption For Years Of Experience And Turnover	No
Bid to RA enabled	No

Human Resource Outsourcing Service (4)

Technical Specifications

Specification	Values
Category of Service	Administrative Operator or Office Assistant or Executive Assistant
Experience (in Years)	0-3 ✓
Number Of Working Days in Week	5 ✓
Qualifications	Graduate Degree

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources of above	Additional Requirement

			mentioned technical specification	
1	Deepika Gupta	380059,National Company Law Tribunal, Anand House, Nr. Jalsa Party Plot, B/h Zydus Hospital, S-G Highway, Thaltej, Ahmedabad	4	<ul style="list-style-type: none"> • Minimum Wage Per Day (Including ESI,PF,ELDI, PF Admin Charge,other components) in INR Exclusive of GST : <u>832.37</u> • Number of Service Days in a Month : <u>22</u>

Human Resource Outsourcing Service (5)

Technical Specifications

Specification	Values
Category of Service	Multi-tasking Staff ✓
Experience (in Years)	0-3
Number Of Working Days in Week	5
Qualifications	Secondary

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources of above mentioned technical specification	Additional Requirement
1	Deepika Gupta	380059,National Company Law Tribunal, Anand House, Nr. Jalsa Party Plot, B/h Zydus Hospital, S-G Highway, Thaltej, Ahmedabad	5	<ul style="list-style-type: none"> • Minimum Wage Per Day (Including ESI,PF,ELDI, PF Admin Charge,other components) in INR Exclusive of GST : <u>759.49</u> • Number of Service Days in a Month : <u>22</u>

Human Resource Outsourcing Service (3)

Technical Specifications

Specification	Values
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Category of Service	Cleaning Staff (Any) —
Experience (in Years)	0-3
Number Of Working Days in Week	5 —
Qualifications	Under Matriculate

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources of above mentioned technical specification	Additional Requirement
1	Deepika Gupta	380059,National Company Law Tribunal, Anand House, Nr. Jalsa Party Plot, B/h Zydus Hospital, S-G Highway, Thaltej, Ahmedabad	3	<ul style="list-style-type: none"> • Minimum Wage Per Day (Including ESI,PF,ELDI, PF Admin Charge,other components) in INR Exclusive of GST : <u>687.66</u> • Number of Service Days in a Month : <u>22</u>

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	2.00 —
EMD Amount	114523 —

ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	5.00 —
Duration of ePBG required (Months).	30 —

Splitting

Bid splitting not applied.

Buyer Specific Additional Terms and Conditions

1. **Procurement under this bid is reserved for purchase of Services from : Local Supplier as defined in Public Procurement (Preference to Make in India) Order 2017 and its subsequent Orders / Notifications issued by concerned Nodal Ministry for specific Goods/ Products.**

2. **Purchase preference will be given to : (if L-1 is not from selected category and Service Provider (s) from selected category has/have quoted price within L-1+ ----(to be specified) % of margin of purchase preference /price band defined in relevant policy, such Service Provider shall be given opportunity to match L-1 price and award contract for percentage of total value as defined/ decided in relevant policy) Local Supplier as defined in Public Procurement (Preference to Make in India) Order 2017 and its subsequent Orders / Notifications issued by concerned Nodal Ministry for specific Goods/ Products.**
3. **Scope of Service (Bid price to include all cost components) : SLA and Penalty Clauses** as mentioned in the Service Level Agreement of the Service

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

---Thank You---